



FY23 VOCA INFORMATIONAL SESSION

JANUARY 10, 2022

TIMELINE

January 4, 2022	Release of Request for Grant Applications on COMMBUYS
January 10, 2022	Informational Session (optional webinar) 1:00pm-2:30pm EST
January 11, 2022	eGrants Application Demonstration (optional webinar) 2:00pm-3:00pm EST
January 25, 2022	Deadline to submit written questions regarding RGA Answers to question will be posted on COMMBUYS and www.mass.gov on or before January 27, 2022
February 1, 2022	Grant Submission Deadline 11:59 p.m. EST via MOVA's e-grants system
April 13, 2022	Pending Victim and Witness Assistance Board Meeting: Vote on VOCA awards
Spring 2022	FY23 VOCA contracting process (via MOVA's e-grants system)
July 1, 2022	Start date for FY23 VOCA grant
June 30, 2023	End date for VOCA grant

FY23 AND BEYOND.....

- This procurement will represent one year and will run from July 1, 2022 – June 30, 2023.
- It is anticipated that an open bid process for FY24 will occur in the final months of calendar year 2022.

PRIORITY CATEGORIES

- Child Abuse
- Domestic Violence
- Sexual Assault

- Culturally specific populations
- Survivors of homicide victims
- Persons with disabilities
- LGBTQIA2+ victims

MATCH

- MOVA will issue a blanket waiver of the match requirement for all agencies receiving a FY23 grant award.
- You may opt out of the blanket waiver in section II of the application.

DOCUMENTS WITHIN THE PROCUREMENT

- Request for Grant Application (RGA)
- Application (via eGrants)
- Organizational Questionnaire (via egrants)
- Budget (via eGrants)
 - Funding Request
 - Funding Request Prioritization Form
- Uploads (via eGrants)

HOW DO YOU FIND THE RGA AND NECESSARY DOCUMENTS ON COMMBUYS?

From the www.commbuys.com/bso/ main page:

- Under Supplier Activities, click 'open bids'
- Click 'advanced search' box in upper left corner
- Type 'Victim and Witness' into the Organization box
- Click 'search'

— Supplier Activities —



Complete Registration

Complete registration here to begin using COMMBUYS. Vendors, please read this [disclaimer](#) prior to completing registration.



Open Bids

Browse open bid opportunities.



Active Blankets

Browse active Blankets.





BD-22-1111-1111C-1111L-69696

THE RGA

- Your instruction manual
- Details the specifics of the procurement, application and the submission process

EGRANTS

<https://mova.intelligrants.com/>

APPLICATION

Detailed information starting on Page 6, RGA

Section I

- Applicant Information

Section II

- Match waiver, funding allocated, priority categories, program narrative

Organizational Questionnaire

Funding Request

Uploads

APPLICATION – SECTION II

Match

- Indicate if you will be accepting/opting out of the blanket match waiver

Percentage of VOCA Funding Allocated to Crime:

- Complete this section based on your VOCA funding request only

VOCA Priority Categories:

- If the mission of your VOCA program includes offering specialized services to meet the needs of the priority categories, check all that apply.

Program Narrative

- Question 1 is required
- Question 2 is required, where applicable

FUNDING REQUEST (BUDGET)

Ensure that costs reflect
your program's needs for FY23
but do not exceed your FY22
allocation

The screenshot displays the MOVA eGrants web application. The header includes the Massachusetts Office For Victim Assistance logo and the text "MOVA eGrants Victim & Witness Assistance Board". Navigation links for "Home", "Administration", and "Search" are visible. The main content area is titled "VOCA-2023-Test Org M-58" and "Questionnaire". A list of budget categories for FY23 is shown, each with an unchecked checkbox: "FY23 VOCA Budget Forms without Match", "FY23 - Salary", "FY23 - Fringe", "FY23 - Consultants", "FY23 - Office & Programmatic Supplies", "FY23 - Equipment", "FY23 - Travel", "FY23 - Contracts", and "FY23 - Other Costs". To the right, a "Requirements" section provides instructions for the funding request process, including steps for selecting the information and funding request. A "Select" button is visible at the bottom of the requirements section.

shared.agatesoftware.com/IGX_MOVA

Massachusetts Office For Victim Assistance
MOVA eGrants
Victim & Witness Assistance Board

Home Administration Search

VOCA-2023-Test
Org M-58

Questionnaire

FY23 VOCA Budget
Forms without Match

FY23 - Salary ☐

FY23 - Fringe ☐

FY23 - Consultants ☐

FY23 - Office &
Programmatic Supplies ☐

FY23 - Equipment ☐

FY23 - Travel ☐

FY23 - Contracts ☐

FY23 - Other Costs ☐

Requirements

Instructions

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2. Funding Reque

Select

FUNDING REQUEST PRIORITIZATION FORM

AGENCY:		
PROGRAM:		
Personnel - Salary		
Line Item	Justification	Rank
Example: Jane Smith, Domestic Violence Advocate	The DV Advocate position is ranked 2. The position provides safety planning and referrals to clients after they are seen by the housing support specialist. They work in tandem and are essential to the services we provide. We would not have other funding available to support this position.	2
Example: John Doe, Housing Support Advocate	As our program is primarily a housing support program, this advocate position is most essential for the continued operations of our services and therefore is ranked 1. We would not have other funding available to support this position.	1
Example: Sam Smith, Hotline Counselor	Hotline Counselor is ranked priority 5 on our budget request because our organization has available match funding and/or other funding sources that will cover the salary/fringe if VOCA funding is decreased	5

UPLOADS

Indirect*

Funding Request Prioritization Form*

Priority Areas

** Response required*

EVALUATION CRITERIA

- Prior compliance with VOCA P&P;
- Monitoring findings and agency response;
- Program history of rollover/reversion
- Review of the overall utilization of prior awards to support direct services;
- VWAB's compliance with federal VOCA priority funding categories;
- Prioritization of costs that are essential to the provision of direct services to victims of crime, as identified by MOVA.

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CIVIL RIGHTS & NON-DISCRIMINATION

- All programs, activities, and services provided, performed, funded, or contracted by MOVA shall be conducted without discrimination based on race, color, national origin, sex, religion, disability, age as proscribed by U.S. law and additionally as proscribed by Massachusetts law. Furthermore, MOVA subrecipients and their subrecipients may not discriminate against employees or applicants for employment. These laws also prohibit retaliation against individuals for taking action or participating in action to secure rights protected by these laws.
- For more information:
 - Current version of MOVA's VOCA Policies and Procedures Manual (<https://www.mass.gov/doc/fy23-voca-rga/download>)
 - Federal Civil Rights and Non-Discrimination Compliance Resources section of the For Currently Funded Agencies page on MOVA's website (<https://www.mass.gov/service-details/for-currently-funded-agencies>)

QUESTIONS?

- Questions will be accepted in writing to kristen.tavano@mass.gov until January 25.
- All questions and answers will be posted by January 27.
- Applications due no later than 11:59pm EST on February 1.



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